

SIUSLAW COLLABORATIVE WATRSHED RESTORATION PROGRAM FUND TIMELINE FOR 2019 PROPOSALS

DATE	ACTION	WHO	TASKS
I. Application Packet Development:			
FEB-MAR	Update application materials as needed	CPRCD, USFS, GROUP input	Make any needed changes or updates to eligibility criteria, match requirements, maps, etc.
MARCH	Post info on Cascade Pacific website	CPRCD	Post updated application, criteria, timeline, reporting forms, project photos & examples
MARCH-JUNE	Potential Wyden Applicants present ideas to SG's	Applicants, SGs	SG provides feedback on whether project is acceptable
II. Application Period Open:			
APRIL 2	Request for Proposal Press Release & Applications period opens.	CPRCD, SGs	Available at http://www.cascadepacificstewardship.org/multilist_1/documents-forms/documents-forms . Send to ASG, HSG, MPSG, SSG, and SUDS email lists, USFS media list, USFS website. <i>NOTE: There is no pre-application process with required technical specialist sign-off. Please communicate with SNF contact Chuck Fisher (lfisher02@fs.fed.us, (541)563-8406).</i>
APRIL	Annual meeting review of application materials	USFS, CPRCD, SG's	Clarify policies, procedures and SG role in upcoming funding cycle
JUNE 29	DEADLINE FOR STEWARDSHIP FUND APPLICATIONS	CPRCD, Applicants	Email to CPRCD (courtney@cascadepacific.org) by 5pm
III. Stewardship Fund Application Selection and Approval:			
JUNE 29 – JULY 6	CPCRCD catalog received applications and forward to USFS	CCRCD	Create a record of received applications, then forward to USFS Technical Review Team Coordinator Chuck Fisher (lfisher02@fs.fed.us , (541)563-8406).
JULY 9-AUG 14	SCWRP Fund Applications reviewed by USFS	USFS	Applications that are forwarded to the USFS Technical Review Team Coordinator will be distributed to the Technical Review Team. Team members will review the applications, then participate in meetings to discuss and finalize the reviews of each application. Each

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			district will have their own review team, but will coordinate through the Technical Review Team Coordinator and ensure consistency between reviews and district teams.
AUG 15	Technical Review Team Reports available to groups	USFS Lead, Technical Review Team	Following Technical Team meetings and review, the Technical Review Team Coordinator compiles SCWRP Application evaluations into a written reports for SG's and Roundtable meetings.
AUG 15- SEPT 15	Stewardship Group(s) meetings	SGs	Groups apply their criteria for project prioritization, then prepare Roundtable reps for upcoming meeting.
END OF SEPT.	Roundtable meets to determine the prioritization of SCWRP Fund Applications	CPRCD, Roundtable Reps, Tech Team Chair	Roundtable reps determine priority list based on available funds as well as social & political criteria of individual groups.
OCT 1	Revised applications due to CPRCD	Applicants	Applicants resubmit SCWRP Fund Applications to CPRCD, addressing stewardship group suggestions, Technical Review Team input/concerns and any budgetary changes recommended by the Roundtable representatives
OCT	Stewardship Group(s) meetings	SGs	ASG, HSG, MPSG, SSG, SUDSG hear Roundtable report and add any comments to go along with funding recommendations report to USFS.
OCT 1-15	Siuslaw Stewardship Board of Directors reviews SCWRP Fund Applications	USFS Board of Directors	Board recommends final package of project proposals to the SNF Forest Supervisor
by OCT 15	Forest Supervisor Approval	USFS Forest supervisor	Forest Supervisor may require clarification or changes from CPRCD and/or Siuslaw NF. Note: projects now will be approved at the Supervisor rather than the Regional level
DECEMBER	Funding allocated and contracting can begin	USFS & CPRCD, CPRCD & Awardee	CPRCD prepares contracts; reviews project timelines, contractor roles, outcomes, monitoring requirements, etc. Project contracts sent out for signatures. Projects can begin when permits and when landowner permissions are received and contracts are signed.