

SIUSLAW COLLABORATIVE WATERSHED RESTORATION PROGRAM FUND TIMELINE* FOR FY 2020 SCWRP PROJECT FUNDING APPLICATIONS

DATE	ACTION	WHO	TASKS
I. Application Packet Development:			
OCT-DEC	Update application materials as needed	CPRCD, USFS, GROUP input	Make any needed changes or updates to eligibility criteria, match requirements, maps, etc.
JAN-MAR	Potential Off-Forest (Wyden) Applicants present ideas to SG's	Applicants, SGs	SG provides feedback on whether project is acceptable
II. Application Period Open:			
JAN 15	Request for Proposal Press Release & Applications period opens.	CPRCD, SGs	Post updated application, criteria, timeline, reporting forms, project photos & examples Available at http://www.cascadepacificstewardship.org/multilist_1/documents-forms/documents-forms . Send to ASG, HSG, MPSG, SSG, and SUDSG email lists, USFS media list, USFS website. <i>NOTE: There is no pre-application process with required technical specialist sign-off. Please communicate with SNF contact Chuck Fisher (lfisher02@fs.fed.us), (541)563-8406.</i>
MARCH 18*	DEADLINE FOR STEWARDSHIP FUND APPLICATIONS	CPRCD, Applicants	Email to CPRCD (courtney@cascadepacific.org) by 5pm
III. Stewardship Fund Application Selection and Approval:			
MARCH 18 – MARCH 22	CPCRD catalog received applications and forward to USFS	CPRCD	Create a record of received applications, then forward to USFS Technical Review Team Coordinator Chuck Fisher (lfisher02@fs.fed.us), (541)563-8406.
MARCH 25- MAY 3	SCWRP Fund Applications reviewed by USFS	USFS	Applications that are forwarded to the USFS Technical Review Team Coordinator will be distributed to the Technical Review Team. Team members will review the applications, then participate in meetings to discuss and finalize the reviews of each application. Each district will have their own review team, but will coordinate through the Technical Review Team Coordinator and ensure consistency between reviews and district teams.
By MAY 3*	Technical Review Team Reports available to groups	USFS Lead, Technical Review Team	Following Technical Team meetings and review, the Technical Review Team Coordinator compiles SCWRP Application evaluations into a written reports for SG's and Roundtable meetings.

DATE	ACTION	WHO	TASKS
MAY 6- JUNE 7	Stewardship Group(s) meetings	SGs	Groups apply their criteria for project prioritization, then prepare Roundtable reps for upcoming meeting.
JUNE 10- JUNE 21	Roundtable meets to determine the prioritization of SCWRP Fund Applications	CPRCD, Roundtable Reps, Tech Team Chair	Roundtable reps determine priority list based on available funds as well as social & political criteria of individual groups.
JUNE 28*	Revised applications due to CPRCD	Applicants	Applicants resubmit SCWRP Fund Applications to CPRCD, addressing stewardship group suggestions, Technical Review Team input/concerns and any budgetary changes recommended by the Roundtable representatives
JULY 1- JULY 3	CPRCD sends revised applications to SNF	CPRCD	Finalize applications, then forward to USFS Technical Review Team Coordinator Chuck Fisher (lfisher02@fs.fed.us , (541)563-8406.
JULY	Stewardship Group(s) meetings	SGs	ASG, HSG, MPSG, SSG, SUDSG hear Roundtable report and funding recommendations report to USFS.
JULY 8- JULY 26*	Siuslaw Stewardship Board of Directors reviews SCWRP Fund Applications	USFS Board of Directors	Board recommends final package of project proposals to the SNF Forest Supervisor
by JULY 31	Forest Supervisor Approval	USFS Forest supervisor	Forest Supervisor may require clarification or changes from CPRCD and/or Siuslaw NF. Note: projects now will be approved at the Supervisor rather than the Regional level
Late USFS 1 st quarter 2020**	Funding allocated and contracting can begin	USFS & CPRCD, CPRCD & Awardee	CPRCD prepares contracts; reviews project timelines, contractor roles, outcomes, monitoring requirements, etc. Project contracts sent out for signatures. Projects can begin when permits and when landowner permissions are received and contracts are signed.

*All dates subject to change due to USFS furlough

**Dependent of USFS end-of-year financial schedule